

AMICUS TECHNOLOGY TIMES

“Insider Tips to Make Your Business Run Faster, Easier, and More Profitably”

What’s New

With hacking and data breaches so much in the news these days, it’s a good time to remember that despite the best network security we all need to be careful when opening emails, especially those with attachments or hyperlinks. Some of them are very clever and appear to be from your bank, the IRS, etc. and want you to “verify” your account or click on a link. Sometimes you will find typos and grammatical errors in their emails, but the crooks are getting smarter and you can no longer count on them making it that easy.

If you don’t have a policy in your company regarding opening emails and attachments, be sure to talk to us about implementing one. We’d be happy to train your employees and make them aware of the risks and the ways we can mitigate them. In the meantime, don’t open attachments or click on links unless you’re sure they’re legitimate. Constant vigilance!

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This monthly publication provided courtesy of Brian Jones, President of Amicus Technology, Inc.

Our Mission:

To allow customers to focus on completing their mission by delivering right-fit / right-sized / world-class solutions and removing technological barriers to success.



Don’t Let Hackers Ruin Your Holidays

Online shopping has become more popular than ever before. In 2020, more than 2 billion people bought products or services online. Whether they’re shopping online because it’s more convenient or they’re avoiding going to brick-and-mortar retailers during the ongoing pandemic, more people are turning to online retailers every day.

It’s not just the convenience or health safety that’s drawing people to shop online; shopping this way has become more secure than ever before. That doesn’t mean all retail websites are created equal when it comes to safety and security. Hackers and scammers are still out there trying to get your information, but by taking the proper precautions, you have no reason to worry while shopping digitally.

If you plan on buying online this holiday season, here are five tips to ensure your information stays protected.

Use Well-Known And Secure Sites

When looking to purchase a product or service online, you have thousands of options to choose from. To avoid having your personal information stolen, it’s best to use familiar sites such as Amazon, Walmart or any of the other major retailers. If you search for a product on a search engine, you may be presented with prices that are extremely low. There’s a good chance these are not trustworthy sites. When it comes to online shopping, if it seems too good to be true, something is wrong.

Pay attention to the security of the site where you’re trying to make a purchase. Look for a lock icon in the browser bar. If the website has one, then you should be safe on their site. Another way to tell is by looking at the beginning of the web address. If it begins with “https” instead of “http,” you are in good shape, and you can continue using the site. Secure websites help protect your financial information

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as well as passwords. Shopping at unsecured sites can put your personal information at risk.

Create Stronger Passwords

A strong password can make all the difference between your information remaining secure and someone stealing it. You need to make your passwords as difficult as possible so that hackers and thieves can't hack into your accounts. It's best to use a complex mix of uppercase and lowercase letters while including special characters and numbers. Avoid using common spellings of words and personal information in your passwords because these can be easier to crack.

If you're worried about not remembering a complex password, use a password manager. This tool will remember the passwords for your accounts while also keeping them protected. Utilizing password managers is the best way to create complex passwords since you won't have to personally remember them, and they will still be protected.

Keep Track Of Your Statements

You should always be watching your finances, but it becomes even more important when shopping online. It's

“In 2020, more than 2 billion people bought products or services online.”

a good habit to form and will help you catch overcharges or purchases that you did not make. It's also a good idea to only shop with a credit card when shopping online. If someone hacks into your account and steals your debit card information, they will have direct access to your money. Most credit cards have protections in place for fraud, so you won't be at fault for any errant charges on your account.

Protect Your Information

When entering a new website, you should be wary if they ask for any personal information upfront. No online retailer should ever ask for your Social Security number unless you are applying for a credit card on their site. Be cautious if they ask for your birthday as well. Hackers can use this information in conjunction with your credit card number to wreak havoc on your life.

Don't Shop On Public WiFi

While it might seem like a good way to keep yourself entertained while enjoying a coffee at a local café, shopping on public WiFi can leave you at risk of being hacked. Public WiFi is often not very secure, and entering your personal information while using it can give hackers easy access. It's much safer to bookmark the item and wait until you're home or no longer using WiFi to make the purchase.

Shopping online can be as safe and reliable as shopping in a store – as long as you take the proper precautions. Take some time to ensure that you are following the right security measures before making purchasing or entering any information.

Free Report:

The Business Owner's Guide To IT Support Services And Fees



You'll learn:

- The three most common ways IT companies charge for their services and the pros and cons of each approach.
- A common billing model that puts ALL THE RISK on you, the customer, when buying IT services; you'll learn what it is and why you need to avoid agreeing to it.
- Exclusions, hidden fees and other "gotcha" clauses IT companies put in their contracts that you DON'T want to agree to.
- How to make sure you know exactly what you're getting to avoid disappointment, frustration and added costs later on that you didn't anticipate.

Claim your FREE copy today. Call us at (310) 670-4962

Shiny New Gadget Of The Month:

Travelmate Robotics



Tired of the usual, old-fashioned luggage? Travelmate Robotics is trying to change the luggage game. With these suitcases, you never have to worry about the safety of your items. It comes standard with a secure Bluetooth-enabled lock and GPS tracking if your bag ever goes missing. The suitcase also comes with a scale so you'll never have to worry about overpacking. The best part? The suitcase is entirely autonomous and will follow you around through a Bluetooth connection. The "Follow Me" function as well as the obstacle avoidance system sets Travelmate Robotics ahead of the competition. It's the ideal suitcase for any businessperson or frequent flyer.

When To Cut People From Your Team

Not long ago, I had a subscriber reach out to me with a challenging question. This person's business had made many changes due to COVID-19 and the economy. They wondered when they should begin cutting people from their team. To explain my views on the matter, I like to turn to a story from the Bible.

A man named Gideon was selected by God to lead the Israelites and free the people of Israel from those who were worshipping idols. Gideon gathered 32,000 men from four tribes in an effort to defeat the Midianites. After Gideon had gathered the troops, God came to him and informed him that he had gathered too many soldiers.

When Gideon asked what he should do, God said he should give a rousing speech to the 32,000 troops, but he should end the speech by saying, "Now that we're off to fight ... if there's anybody here who's afraid and you think we're about to lose this upcoming battle with the Midianites, you can be excused at this time. Go home, we can't use you this time." When Gideon gave this speech, 22,000 members of his army decided to call it quits.

This is an important story to consider when trying to decide if you need to make cuts to your team. When you are recruiting, it's hard to get an idea of how someone will actually turn out. You're bound to make some wrong hires who don't appreciate what you are trying to do. If someone does not believe in the cause, they do not deserve a spot on your team.



God came to Gideon after he relieved the 22,000 soldiers from service and told him he still had too many soldiers. Gideon was instructed to march his troops until they were hot, thirsty and tired before bringing them to the river. Gideon did just that, and when they arrived at the river, 9,700 of his troops dropped their shields and spears before jumping into the water. Gideon then excused those troops and was left with 300.

Gideon took his 300 troops and led them to attack the Midianite camp when night fell. By using a strong strategy and the might of his small – but dedicated – team, Gideon sent the Midianite army fleeing in terror.

I am a big believer in creating a small but dynamic team. By recruiting the right people, you have a better chance of success. The more difficult part of leadership is letting go of those people who are too afraid or negative and replacing them with suitable candidates. It might not be easy, but it is necessary.



While Darren Hardy was growing up, his father always told him to be the exception. He has taken this philosophy and applied it to his many pursuits in the world of business. Darren has remained at the forefront of success media for over 25 years and is not stopping anytime soon.

Referral Campaign—Don't Miss Out!

Between now and December 31, 2021 we're offering a \$1,000 referral bonus to you or your favorite charity when someone you refer to us signs a minimum 12-month managed service contract! Know anyone who might benefit from our unique combination of managed services and personal IT support? If so, send us their contact information—and copy us on a simple email introduction. That's all it takes! (bajones@amicustech.com) 310-670-4962

■ Netflix Reveals The Formula That Led To Its Success

For the past 20 years, Netflix has steadily taken over the home entertainment industry. It went from a struggling DVD-to-home mailing company to an entertainment powerhouse that produces its own big-budget shows and movies in addition to its large library of third-party releases. Netflix co-founder Reed Hastings attributes the company's success to three areas: building talent density, increasing candor and reducing controls.

Hastings was forced to lay off a third of his staff during the dot-com burst in 2001. This left him with the highest-performing employees who truly loved their jobs. He

encouraged these fantastic employees to openly speak their minds so they could make the best possible decisions to boost business and loosened his control by creating a more relaxed environment that would inspire innovation. Previous procedures delayed action, so he threw the rule book out and creativity began to surge. By gathering the best possible staff – and allowing them the freedom to do what they did best – Netflix's stock and popularity grew to unprecedented levels, where they remain to this day.

■ **The Real Reason Your Team Isn't Ready To Work**
The pandemic caused many employers to allow their employees to work remotely. As we enter the second

winter during COVID-19, fewer people have returned to the workplace, and many wonder if they will ever return to the pre-pandemic work environment. The truth is that the virus has caused many uncertainties for people.



There's no telling if there will be more mandates in the future that will cause employees to stay working remotely. Many have changed how they handle childcare and would need time to make new arrangements if asked to return to work. Microsoft recently dealt with this, announcing a "return to work" date for its employees to eliminate any uncertainties. The company wants to find ways to ease people's minds before bringing them back into the workplace. The more comfortable your employees are, the better they will perform and the more likely they will be to stay with the company.

Who Else Wants To Win A \$25 Gift Card?

You can be the Grand Prize Winner of this month's Trivia Challenge Quiz! Just be the first person to correctly answer this month's trivia question and receive a \$25 gift card to Coffee Bean & Tea Leaf. Ready? Call us right now with your answer!

What's the name of the landscape wallpaper that was a default on Windows XP?

- a) Majesty
- b) Bliss
- c) Splendor
- d) Happiness

Call us right now with your answer! 310-670-4962